

DANVILLE CHRISTIAN ACADEMY – BOARD MINUTES

February 21, 2017@ DCA 6:30pm

BOARD MEMBERS PRESENT: Debbie Lucas, Fred Sizemore, Bridgette Leines, Michelle Martin, Rebecca Stevens, Kathy Howard, Mark Brunner, Travis Cox, Greg Slone, Rachel Dadisman, Billy Inmon and John Johnson

BOARD MEMBERS ABSENT: Jessica Floro, and Wes Douglas

OPENING PRAYER: Fred Sizemore

I. APPROVAL OF MINUTES: Greg Slone made the motion to accept the minutes from 1-17-17. Travis Cox 2nd the motion. Motion passed.

II. HEADMASTER REPORT

Headmaster Report

2-21-17

1. Accreditation: Initial accreditation documents have been submitted. We have another month before the team visit on March 21 & 22. Stakeholder interview with board members is 4:00 on Tuesday, March 21. Board members are invited to participate.
2. Calendar: 2017-2018 school calendar was approved on February 6
3. Re-Enrollment: We sent re-enrollment forms home on Monday, February 6. As of today, we have 20 students re-enrolled for the 2017-2018 school year. This time last year we had 31 re-enrolled.
4. New Family Open House: Next Monday, February 27 is our first open house of this year for new families. I could use some hands on deck to assist for the evening. The open house is set for 5:30-7:00.
5. Student Accolades:
 - a. Grace Crall and Tyler Mattingly held two main roles in the play, "The Giver", which was performed at Ragged Edge Theater. They did a fabulous job!!! Our students in grades 7-12 had the opportunity to attend the performance and enjoyed every minute.
 - b. Ryan Ridge and Noah Meyer made the All-Tournament Team for our Middle School Boys Conference.

- c. DCA Girls Middle School Team - 2017 Conference Team Runner
 - d. Victoria Inmon and Braxtyn Heck made All-Tournament Team for our Girls Middle School Conference.
 - e. 4-H Talk Meet: 14 students from grades 4-6 placed in the local 4-H Talk Meet. DCA truly shined!!!!
6. Robotics: Our students have been participating in some amazing and fun robotics projects in computer class. Ms. Crutcher is studying the possibility of beginning a Robotics team next school year. This would, of course, require business sponsorships. We would probably begin with a program for 4th-8th grades and grow the team to include high school. This is so exciting!
7. Assistance Needed:
- a. Banner: Rebecca had an awesome banner made to share the senior class ACT composite average of 25.7. We could use some assistance getting it mounted so all can enjoy it. Thanks so much Rebecca!!!
 - b. Playground: There are a couple things needing repair on our playground. Any volunteers???
 - c. Flame retardant: The Fire Marshal is requiring that several items hanging on doors or above doors are sprayed with flame retardant spray.
 - d. Clean-up day: We will have a clean-up day sometime between now and when the accreditation team visits. Please do your best to come out and help on this day.
8. Policy/Procedure Form: I submitted this form to the board several years ago and I'm not sure we ever really began using it. Please keep several copies of this form in your committee notebooks for use. It is vital that we utilize this form in order to consistently document changes and decisions the board has made.

III. EDUCATION COMMITTEE: Rachel Dadisman

Education Committee Meeting

1-27-17

Members Present: Jessica Floro, Bridgette Leines, Jody Mattingly, Michelle Martin, Carrol Neely, Rebecca Stevens, Debbie Lucas and Rachel Dadisman

Opening Prayer: Rachel Dadisman

Rachel passed out a copy of the parent comments from the accreditation survey pertaining to the education committee.

Committee discussed sending a post graduate survey to students possibly during their second semester of college to see how prepared they felt for college.

Debbie explained the process for training and development of current teachers. Looking at sending some to LCA to shadow. Working to provide teachers with some cross-curricular writing training. Debbie will communicate to parents about how PD is done.

We really need to put out there our test scores, ACT, Terra Nova, etc. Would like to be able to collect info about how much money in scholarship money our seniors are offered. Jody and Kathy will work on an accolade sheet that will be placed inside our re enrollment and enrollment folders.

We will continue to focus on making the school the best possible.

Electronic textbooks-We tried using an electronic science textbook 3 years ago and it did not go well. Students wanted actual books. Can possibly try again with both a textbook along with the electronic textbook.

Containing 7/8th grade-Looking at the possibility of doing this in the future. Will take extra teachers which means more funding to pay them.

Look at ways to offer more electives-ideas discussed on how to offer more electives. Some ideas were on line courses (playdo) looking at a blended learning program (DCA classes and college classes). Possibility of 11th and 12th grade doing an on line elective and then showing a professional that relates to that elective. Will continue to investigate ways of offering more to the students.

Michelle Martin mentioned that there were a couple of Garrard County teachers that would be interested in helping some AP classes. Michelle will give their info to Debbie.

Will continue going through parent's comments at the next meeting.

Closing Prayer-Bridgette Leines

Travis suggested flaunting our ACT score of our senior class, etc. Need to look at moving the dates up for our billboards. Doing radio spots-looking at Price of 30-60 spots.

IV. SPIRITUAL LIFE/CHURCH RELATIONS COMMITTEE: Bridgette Leines
No meeting- working on family dance with Futures Committee

V. PUBLIC RELATIONS/COMMUNICATIONS COMMITTEE: John Johnson

Simply DCA Planning Meeting

February 3rd

- Sign to advertise in front of school (we may be able to use last years) [John Johnson](#)
- Community & Church involvement – [John Johnson](#)
- Flyer/Donation Card (to pass out at churches as well) [John Johnson](#)
- Caterer Fred's guy scheduled...Pulled Pork and 3 sides
- High School students (810) to help with Kango rotations (jump,movie,pizza) – [Bridgette](#)
- Invitations (with a letter explaining the event especially to new families) [Jessica](#)
- Sell tickets – [Everybody](#)
- Decorations – [Everybody](#) with [Jessica](#) leading the charge planning for 24 tables
- Class Projects (2 people) [Rebecca and Lara Heck](#)

- Master of ceremonies pastor (we are checking on one) [Rebecca](#)
- Video [Bridgette working on it with Lara](#)
- Testimonials from students or adults – [Rebecca and Bridgette](#)
- Next Meeting Scheduled for 1/27 at The Hub

VI. ATHLETIC COMMITTEE-Greg Slone
No Meeting

VII. FINANCE COMMITTEE: Mark Brunner
Checking account on par with last year. No meeting this month. Next meeting
April 24, changed from April 11.

VIII FUTURES/STRATEGIC PLANNING: Rachel Dadisman

Futures Committee Meeting

1-25-17

Members Present: Rachel Dadisman, Kathy Howard, Debbie Lucas, Jessica Floro and Kelli Float.

Went over the parent comments pertaining to the futures committee from the survey sent out for accreditation. Most comments were concerning the building of the Warrior Complex.

Debbie, Greg and Rachel met with a contractor from Nicholasville to get a quote for a scaled down version of the Warrior Complex. Waiting on his estimate. We plan on getting 3 quotes and then discussing our options.

Debbie is going to provide an update the DCA families regarding the Warrior Complex.

We would like to develop a family engagement plan to allow families to become more involved. (Comment on the survey was that they would like to be more involved but were not sure how to). Will work on ideas for this in future meetings.

Futures will work the Spiritual life to have more family activities. The committees will work together to put on a parent/child (family dance). Date will be March 18th, from 7-9 for Pre K- 5th grade. Kathy is looking into the availability of Indian Hills Christian Church Fellowship Hall. Will send a save the date text.

Debbie mentioned the need for a facility manager in the future to handle building issues. Would like to send a survey out asking parents for any areas of expertise they may have and if they would be willing to donate time to a facility committee.

Closing Prayer-Kathy Howard

Respectfully Submitted,

Rachel Dadisman

Debbie spoke about the need for help with facility upkeep. She will send a quick parent survey out inquiring about those who would be willing to help.

IX. TECHNOLOGY COMMITTEE: Wes Douglas
No Report

X. OLD BUSINESS: Fred Sizemore
Rebecca Stevens reported that the consignment sale planning is going well. Currently have 26 vendors signed up.

- XI. NEW BUSINESS: Fred Sizemore
Board entered in executive session
Board came out of executive session

The April board meeting will be held on April 11 due to the Panama mission trip.

XII. CHAIR COMMENTS:

We need to get info out about board member openings in March.
There needs to be an announcement on the website and signs placed in school.

Kathy Howard, John Johnson, Michelle Martin and Bridgette Leines will serve as the nominating committee.

Applications will be due at the end of April and given to Debbie.

Fred read Gina Waldrop's letter of resignation.

Encourage people to like and share posts on social media.

XIII. PRAISES AND CONCERNS:

Praises: Accreditation process
Students
Student Accolades
Possible lead on AP
Meeeting with HS students
Auction
Consignment sale

Concerns: High School
Headmaster
Auction
Enrollment
Gina replacement
Karen Peavler

CLOSING PRAYER: Kathy Howard

NEXT MEETING DATE: Tuesday, March 21 6:30pm @ DCA

Respectfully submitted,
Rachel Dadisman