

DANVILLE CHRISTIAN ACADEMY – BOARD MINUTES  
May 16, 2017@ DCA 6:30pm

BOARD MEMBERS PRESENT: Debbie Lucas, Fred Sizemore, Bridgette Leines, Michelle Martin, Rebecca Stevens, Kathy Howard, Mark Brunner, Travis Cox, Greg Slone, Rachel Dadisman, Billy Inmon, John Johnson, and Jessica Floro.

BOARD MEMBERS ABSENT: Rebecca Stevens

OPENING PRAYER: Fred Sizemore

I. APPROVAL OF MINUTES: Mark Brunner made the motion to accept the minutes from 4-18-17. Travis Cox 2<sup>nd</sup> the motion. Motion passed.

II. HEADMASTER REPORT

Headmaster Report  
5-16-17

1. Enrollment: We currently have 117 enrolled for next year.

Preschool – 7 (1 new)

Kindergarten – 7 (1 new)

1<sup>st</sup> – 12

2<sup>nd</sup> – 13

3<sup>rd</sup> – 11

4<sup>th</sup> – 4

5<sup>th</sup> – 11

6<sup>th</sup> – 11

7<sup>th</sup> – 13

8<sup>th</sup> – 7 (1 new)

9<sup>th</sup> –

10<sup>th</sup> – 9

11<sup>th</sup> – 1

12<sup>th</sup> – 11

Total 117 (5-17-16 of last year re-enrollment was 146)

2. Field Trips:

a. 1<sup>st</sup> grade: EKU Planetarium

b. 4<sup>th</sup> grade: Mammoth Cave

c. 5<sup>th</sup> grade: Frankfort (Old and New Capitol)

d. Botany: Bernheim Arboretum and Research Forest

e. Animal Science: Keeneland

- f. Preschool/Kindergarten: Explorium in Lexington
  - g. 3<sup>rd</sup> grade: Caldwell Stone
  - h. 2<sup>nd</sup> grade: Gabe's Place Farm
3. Talent Show: Today's talent show, sponsored by the high school Student Council, was amazing! There was a variety of acts ranging from karate to playing the violin. We have some very talented students! Thanks to the Student Council for sponsoring this fun and memorable time for our elementary students.
  4. Field Day: Friday, 19 If you have time, please stop by the school and enjoy watching the students have a fun last day of school.
  5. Graduations:  
High School: Saturday, May 20, 4:00 PM at Indian Hills Christian Church  
Little School: Tuesday, May 16, 6:00 PM, at Danville First Church of God

### III. Education Committee-Rachel Dadisman

#### Education Committee Meeting 5-15-17

Members Present: Carrol Neely, Michelle Martin, Rachel Dadisman, and Debbie Lucas

Opening Prayer: Carrol Neely

Rachel let the committee know that Kayla Johnson will be attending AP training for a history class this summer at WKU.

Also, Jill Roberston has started paperwork to have her calculus class certified as AP.

Discussion on offering more/different electives. Carrol brought up Jennifer Carney's name as someone who is qualified and may be interested in teaching some allied health classes. She has taught classes at Boyle County that enables students to become CNAs. She also teaches in the nursing program at BCTC. Her classes could be paired with students going out and shadowing health care professionals in the community. Michelle Martin stated that she could have some students come to her place of employment.

Discussed local dual credit options. We need to get info out about Campbellsville option. Rachel asked Karen to send out info on dual credit and info about EKU and Asbury was emailed out earlier.

Would like to revisit having FFA at DCA. Will get with Greg Slone about where that stands.

Would like to have a drama class offered. Suggested that we check with the Community Arts Center to see if we could partner with someone there.

Discussed having ACT sample question presented to students every day at the beginning of one or more classes, starting next year. Questions can be emailed through ACT to the teachers and we can get several test books to give to them.

Committee discussed making it mandatory that all students take the ACT their sophomore year. Too many students are waiting far into their Junior year take the ACT for the first time. This does not leave them enough time to work on problem areas that would help raise their scores. We will look further into implementing this for the coming school year.

Honors classes-Debbie and Rachel will have requirements for the honors class defined before Debbie's final day in June.

Parents and students will be made aware of the expectations before a student is enrolled in an honors class.

Discussed reason why cursive was no longer being taught starting in Kindergarten. It now is being taught the 2<sup>nd</sup> semester of 2<sup>nd</sup> grade. Debbie explained that the students were not getting a firm foundation in manuscript writing when cursive was taught so early.

It was suggested that a hard copy of the student handbook be provided to all new families. Notice that the handbook can be found online and should be read before registration time should be sent out to parents.

Suggested that an email reminding parents of dress code could be sent out at the end of the school year before people school shop for the coming school year.

Grades 3,4,5, and 6 will all be using new math books by this upcoming school year. New books have been transitioned in over the last several years.

Suggested that when it is financially possible we look at students taking the Aspire test instead of Terra Nova. Aspire is put out by ACT and will help gear students towards taking the test in high school.

Closing Prayer-Carrol Neely

IV. SPIRITUAL LIFE/CHURCH RELATIONS COMMITTEE: Bridgette Leines  
No meeting

V. PUBLIC RELATIONS/COMMUNICATIONS COMMITTEE: John Johnson  
Fundraiser report- Everything went well, net was a little over \$12,000.

There was a graduation ad placed in the newspaper with Seniors in their college t-shirts.

Most billboards are down-cost was \$1600 which was a good price.

VI. ATHLETIC COMMITTEE-Greg Slone  
No Meeting

VII. FINANCE COMMITTEE: Mark Brunner

DCA Finance Committee Minutes

24-April-2017

Attendees: Theresa Starr, Deb Lucas, Travis Cox, Billy Inmon, Greg Slone, Mark Brunner

- 1) Tuition assistance assigned, \$22, 512.50
- 2) Replacement for Teresa Starr, who has taken a position at the US Postal Service after 8 years of service to DCA. Director of Finance position was posted with robust interest. Theresa will continue part time work in the interim, on hourly basis.
- 3) Difference of \$20,000 in building fund was addressed. Actual funds are \$202,018 (money in the bank). The "restricted for building" amount on line 3104 was \$222,857. Discussed with accountant. The 20K difference appeared to be a clerical error (journal entry) at time of transition from a CPA firm to in-house financial management many years ago.

Respectfully submitted,

Mark Brunner

VIII FUTURES/STRATEGIC PLANNING: Rachel Dadisman

Billy Inmon is getting bids for a shell only part of the Warrior Complex.

IX. TECHNOLOGY COMMITTEE: Wes Douglas  
No Report

X. OLD BUSINESS: Fred Sizemore  
Headmaster Review Ad Hoc committee reviewed the new Headmaster Review Process.

Board member class representative letter was reviewed as was the new exit strategy.

All of the above will be revised into a formal form and presented again for a second reading at the next board meeting.

XI. NEW BUSINESS: Fred Sizemore  
Board entered in executive session  
Board came out of executive session

XII. CHAIR COMMENTS:

We have 2 very qualified people to interview for the Headmaster position.

Jana Oliver will be our interim Headmaster.

XIII. PRAISES AND CONCERNS:

Praises: Students

Debbie for her service

Gina for her service

Concerns: High School

Headmaster Replacement

Enrollment

Karen Peavler

CLOSING PRAYER: Billy Inmon

NEXT MEETING DATE: Tuesday, June 20, 2017 6:30pm @ DCA

Respectfully submitted,  
Rachel Dadisman