

DANVILLE CHRISTIAN ACADEMY – BOARD MINUTES

September 19, 2017@ DCA 6:30pm

BOARD MEMBERS PRESENT: Fred Sizemore, Jim Ward, Michelle Martin, Greg Slone, Rachel Dadisman, Billy Inmon, Bridgette Leines, Carroll Neely and Kelli Float

BOARD MEMBERS ABSENT: Mark Brunner

OPENING PRAYER: Fred Sizemore

DEVOTION: Carroll Neely

- I. APPROVAL OF MINUTES: Michelle Martin made the motion to accept the minutes from 8-15-17. Billy Inmon 2nd the motion. Motion passed.
- II. HEADMASTER REPORT

Danville Christian Academy Headmaster Report 9-19-2017

1. Enrollment – 132 Last Year 171
 - Preschool 3 – 3
 - Preschool 4 – 6
 - Kindergarten 5 – 10
 - Grade 1 – 9
 - Grade 2 – 12
 - Grade 3 – 14
 - Grade 4 – 6
 - Grade 5 – 12
 - Grade 6 – 14
 - Grade 7 – 18
 - Grade 8 – 7
 - Grade 9 – 0
 - Grade 10 – 9

Grade 11 – 1

Grade 12 – 11

New Enrollees from Aug. – Sept. (16 Students) Last Year (9 Students)

2. Pulling Together Book Study
3. Systems Thinking – Records, Attendance, Field Trips etc...
4. DCA Action Plan – Goal 1 - [Develop a system to monitor and adjust curriculum, instructional practices and formative assessment measures to ensure students have the opportunity to develop learning, thinking and life skills that lead to success at the next level.](#)
Goal 2 - [Develop a process where teachers and school leaders monitor research based instructional strategies and determine their impact on student learning and achievement.](#)
5. Senior Planning
6. Behavior Contracts – We are currently working on a behavior contract form for future board approval.
7. Technology – The Ethernet ports in the classrooms have not been working since I arrived. I had a technology crew visit the school today and they have solved the switch issues. However, a labeling system needs to be completed so that we can match the port with the switch port.
8. Fire and Security Alarms – We have contacted Cintas Company on several occasions to fix our systems issues
9. Atmosphere - We are planning for decorations around each seasonal change. We will be tasteful in our work.
10. Engaging the Truth, Empowering the Future

III. EDUCATION COMMITTEE-Rachel Dadisman

Education Committee Meeting

9-15-17

Members Present: Jim Ward, Rachel Dadisman, Michelle Martin, Carroll Neely and Kelli Float

Opening Prayer: Jim Ward

Mr. Ward reviewed the findings in the final report from our audit from AdvancED.

There are 2 main goals that we need to work on as pointed out by the audit.

- 1) Develop a system to monitor and adjust curriculum, instructional practices and formative assessment measures to ensure students have the opportunity to develop learning, thinking and life skills that lead to success at the next level.
- 2) Develop a process where teachers and school leaders monitor research based instructional strategies and determine their impact on student learning and achievement.

Mr. Ward has come up with an action plan to help achieve the goals set forth by the accreditation team. Some of his suggestions for goal 1 include:

- * Collaborate to develop a scope and sequence for reading and math by 8/18
- * Curriculum alignment-teachers will use Curriculum Trak in grades K-8 to horizontally and vertically align the scope and sequence for reading and math.
- * Collaborate to develop, implement and utilize a benchmark assessment system by 5/18 as measured by generated data.
- * Data Analysis and Application-The benchmark assessment system will be administered 3 times per year in reading and math. Professional learning communities will analyze generated student group and individual data to determine the impact of instructional practices and curriculum alignment in order to adjust the instructional program as needed.

Goal 2 recommendations are:

- * Collaborate to develop a system to monitor the instructional process complete with objectives, evidence based instructional strategies and formative assessments by 8/18 as measured by lesson plans Eleot walkthrough data.
- * Data from the monitoring process will be analyzed by all stakeholders and utilized to determine the impact of the instructional program to determine the next step.

Below is a breakdown of the cost of the recommendations:

Lesson plan checks	\$0
Instructional walkthrough	\$0
Scope and Sequence development	\$2500
Professional Learning Communities	\$7000
Total	\$9500

Mr. Ward mentioned some items for discussion for future meetings such as; field trips, Literature read by students, mid-terms/final exam/ tardy policy and behavior plans.

Next Education meeting scheduled for October 27, 2017 at 1:00.

Respectfully submitted,

Rachel Dadisman

IV. SPIRITUAL LIFE/CHURCH RELATIONS COMMITTEE: Carroll Neely

Spiritual Life Committee Meeting

September 13, 2017

DCA-Teacher Work Room

Attendance: Kathy Howard

Bridgette Leines

Carroll Neely

Opening Prayer-Carroll Neely

-Kathy passed on folders and materials from previous chairs of the Spiritual Life Committee.

Item One:

-Pastor Appreciation Breakfast

-Possible date of Friday, October 27

-Have students make invitation

(Post card size; one side with details already printed, one side blank for students to draw on)

-Divide food between various classes (i.e. 1st brings fruit, 2nd brings paper products, etc)

-Who to invite?

-- churches of our students

--churches of our Chapel Speakers

--churches in Danville

-Potential Agenda of morning

8:20-8:30- Coffee, Sign-up

8:30 to 9:20- High School Chapel

9:20 to 10:00- Breakfast, presentation on the history of DCA, introduce Mr. Ward

10:00- Attend Elementary Chapel

--Action Items- Talk to Mr. Ward about date, room we can eat in, churches represented at the school, and schedule.

Item Two:

-Meet me at the Pole day, September 27

-Check with Mr. Maples and Mr. Ward to see what Spiritual Life can do to support the event.

Item Three

-Day of Remembrance – When was the last Day of Remembrance? Look into planning one for the Spring.

Next Meeting Date

September 27

-Closing Prayer -Carroll

V. PUBLIC RELATIONS/COMMUNICATIONS COMMITTEE: Billy Inmon

Auction will be held Nov. 2 at First Baptist Church

12 live auction items

Silent Auction

Photos of students will be sold

Follow up letter will be sent to grandparents about the brick campaign

VI. ATHLETIC COMMITTEE-Greg Slone

Athletic Committee Meeting – 9/11/17

Members Present: Jamie Middleton, Jennifer Inmon, Timothy and Kayla Johnson, Rachel Dadisman and Darrell Sandfoss.

I. OPENING PRAYER

II. OLD BUSINESS

III. NEW BUSINESS

A. Volleyball

1. The DCA volleyball invitational was a huge success and all schools commented on the great hospitality shown to them, great organization of the event, and the Christ-like spirit that was evident in the DCA students, coaches, and administration. We finished 3rd out of 7 schools
2. Currently ranked #10 (out of 19) in KCAA.
3. Currently rated 3rd in KCAA region 3 (out of 6)
4. We have the youngest varsity team in the state (1 SR, 3 SOPH, 3 8th graders, 2 7th graders, 2 5th graders, 2 4th graders). Some have never played volleyball.
5. The KCAA region 3 tournament will be hosted by Frankfort Christian. (late Oct)
6. JV state tournament will be Oct. 20-21 at Heritage Christian in Hopkinsville. We have to finish 1st-2nd in region 3 standings to earn a bid.
7. Varsity state tournament early rounds at higher seed. Event will move to Asbury University in Wilmore beginning with the quarterfinals on Nov. 3-4. We have to finish 1st-2nd in the regional tournament to earn an automatic bid or must earn 1 of 4 at large bids based on overall KCAA record, KCAA out of region record, strength of schedule, road record, etc.

B. Cross Country

1. Head Coach – Erin Meyer; Asst. Coach – Shanna Sheperson
2. KCAA State – Nov. 4th at Asbury University in Wilmore. All grade levels. Everyone can participate as long as they have participated in 3 KCAA events during the season.

C. Cheerleading

1. Head Coach – Kayla Johnson

D. Girls MS Basketball

1. Coaches will be Billy Inmon & Jennifer Inmon.
2. 12 games scheduled, looking to add a few more.

3. Girls MS basketball league tournament will Feb. 9-10 in Lexington.(Trinity)

E. Boys Basketball

1. Discussion of new coaches who wish to help at the 6th grade – under level: Thomas Hager & Jason Bird
2. Discussion of coaches who I have heard wish to help at the 7th-8th grade level (haven't personally contacted me about basketball): Robbie Mattingly & Erin Meyer
3. Boys Varsity Coaches – Jamie Middleton & Timothy Johnson
4. Boys 6th-under league tournament will be Feb. 2-3 in Lexington.
5. Boys MS league tournament will be Feb. 2-3 in Lexington.
6. Boys varsity (go over basketball mtg agenda from earlier today)

F. Softball

1. Roster will include homeschool student-athletes (same as last year). We will not be eligible for KCAA post-season.
2. We are eligible for the NACA national tournament/spiritual retreat for Christian Schools.
 - a. May 9-12, 2018 in Dayton, TN
 - b. Team stays in bunkhouses at Fort Buff Camp on top of Dayton Mountain
3. Head Coach Lori Brunner & Asst Coaches Todd Smith, Darrell Sandfoss, Nick Guse.

G. Baseball

1. Roster will include homeschool student-athletes (same as last year). We will not be eligible for KCAA post-season.
2. We are eligible for the NACA national tournament/spiritual retreat for Christian Schools.
 - a. May 9-12, 2018 in Dayton, TN
 - b. Team stays in bunkhouses at Fort Buff Camp on top of Dayton Mountain

We will need a coach for the baseball team.

H. Track & Field

1. KCAA schedule usually available in early spring. We will try to schedule some track meets around the baseball/softball once again if the track meets are made public soon enough.
2. We will ask a parent or staff member regarding interest in coaching if we have student interest in Track & Field

I. Golf

1. We will have a team if students show interest. Spring sport
2. Budget was cut for golf when Ben Hines transferred.
3. If we have golf interest, we will resort back to our first year of golf, where all fees were paid by team members and/or donors. (greens fees, sanction fees, etc) and will ask a golf team member parents about interest in coaching the team.

IV. Miscellaneous

A. DCA athletic director Jamie Middleton has been elected KCAA Vice President

1. Assists with securing state championship venues
2. Serves as President when the President is unable to attend a function/event.
3. Serves on the committee to select KCAA Mr/Miss honors in soccer, volleyball, basketball, baseball, softball.
4. Assists with all KCAA sanctioned events

B. No news from the KHSAA regarding our application for membership

1. AD has left 3 voicemails and 3 emails regarding our application. The only response given is the application and membership fee check were received and acceptance is pending.
2. AD has requested via voicemail & email to observe the KHSAA annual meeting for all member schools on September 20th in Lexington – No response from KHSAA.
3. KHSAA will vote on our membership September 20

VII. FINANCE COMMITTEE: Mark Brunner
Accounts are where we expect them to be.

VIII. FUTURES/STRATEGIC PLANNING: Billy Inmon

Hope to have all plans approved by the end of the month.
Billy is meeting with an architect to go over drawing up plans for Warrior Complex. Drawings and labor have been donated for the plumbing. Looking for help with the electrical. Once everything is approved excavation will begin.

IX. TECHNOLOGY COMMITTEE:

X. OLD BUSINESS: Fred Sizemore

XI. NEW BUSINESS: Fred Sizemore

Kevin Maples addressed the board about the senior mission trip. The students would like to go to Nepley, Haiti in the spring on their trip. Kevin has a contact with myLifespeaks ministry and has worked with them on planning the trip. Greg Slone made the motion that the board approve his proposal for the trip to Haiti. Michelle Martin 2nd. Motion passed unanimously.

XII. CHAIR COMMENTS:

XIII. PRAISES AND CONCERNS:

Praises: Students
Staff
Mr. Ward
Smooth start to school year
Warrior Complex
Auction
Kevin Maples/Senior Trip
Jamie
PTF

Concerns: Enrollment
Budget

Baseball Coach
Lisa Morrow

CLOSING PRAYER: Kelli Float

NEXT MEETING DATE: Tuesday, October 17, 2017 6:30pm @ DCA

Respectfully submitted,
Rachel Dadisman