

Effective March 2004  
Revised 4/2016  
Revised 7/2022  
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## **AMENDED BYLAWS OF DANVILLE CHRISTIAN ACADEMY, INC.**

### **ARTICLE 1 NAME**

The name of this independent Christian school shall be Danville Christian Academy (DCA).

### **ARTICLE 2 MISSION STATEMENT**

The mission of Danville Christian Academy is to provide students a Christ-Centered environment with academic excellence to help them grow spiritually, academically, and socially.

### **ARTICLE 3 SCHOOL VISION**

Danville Christian Academy is dedicated to molding Christ-like scholars, leaders and servants who will influence their communities and world by advancing the kingdom of God through the vocations and avocations for which they have been called.

### **ARTICLE 4 STATEMENT OF FAITH**

1. We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God which is sufficient, authoritative, and clear (II Timothy 3:15, II Peter 1:21).
2. We believe there is one God eternally existent in three persons: Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30)
3. We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, Hebrews 7:26), His miracles (John 2:11), His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His resurrection (John 11:25, I Corinthians 15:4), His ascension to the right hand of the Father (Mark 16:19), and His personal return in power and glory (Acts 1:11, Revelation 19:11).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved (John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5).
5. We believe in the resurrection of both the saved and the lost: they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, I Corinthians 12:12-13, Galatians 3:26-28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30, 5:18).
8. We believe God acts to give each person a gender by wonderfully and immutably

creating each person as distinctly male or female and this designation is bestowed upon us by God as a specific and inseverable part of His design for us (Deuteronomy 22:5).

These two distinct,

complementary genders together reflect the image and nature of God (Genesis 1:27).

Rejection of one's biological gender, whether by personal volition or by compulsion, is a rejection of the image of God within that person and, therefore, is a sin against God (1 Corinthians 6:9, Leviticus 18:22, Romans 1:26-27)

9. We believe the term "marriage" has only one meaning, which is marriage as created, intended, and sanctioned by God in which God joins one man and one woman in a single and exclusive union, as delineated in scripture, to be honored, respected, and supported by us as Christians (1 Corinthians 6:9, Genesis 2:24, Mark 10:6-9).

10. We believe all people are created in God's image and that every human is a person deserving of compassion, love, kindness, respect, and dignity. As image-bearers, each individual's uniqueness and dignity creates diversity and as Christians we are called upon to live as one family, in Christ, enhanced by embracing the differences God has designed in all of His Creation (Ephesians:10, Genesis 1:26).

## **ARTICLE 5 THEOLOGICAL STANCE**

Danville Christian Academy is a non-denominational school providing a Christian education, and all that is said or done would be to the glory of God. Doctrinal questions shall be referred to the students' parents or their church leaders.

## **ARTICLE 6 BASIC GOALS/OBJECTIVES**

1. Danville Christian Academy shall endeavor to ensure that every student comes to an understanding of basic Christian theology.
2. Danville Christian Academy shall unify academic preparation and spiritual training from a Christian worldview perspective.
3. The curriculum shall include the study of the Bible for every student each year he/she is enrolled at Danville Christian Academy.
4. Danville Christian Academy shall seek, and seek to maintain, accreditation of its elementary, middle school and high school programs and facilities with accrediting organizations chosen by the Board, provided the requirements of such accreditation are not in conflict with Purpose, Statement of Faith, Theological Stance, Philosophy and the other Basic Goals and Objectives of Danville Christian Academy as set out in these Bylaws.
5. Danville Christian Academy will maintain appropriate class sizes and appropriate teacher/student ratios.
6. The teachers, administrators, committees and the Board shall work closely with parents and guardians for the benefits of the students.

**ARTICLE 7**  
**RELATIONSHIP TO AREA CHURCHES**

Danville Christian Academy shall endeavor to cultivate close working relationships with all churches in the area which are in agreement with the Statement of Faith and Vision of Danville Christian Academy.

**ARTICLE 8**  
**STATEMENT OF NONDISCRIMINATION**

Danville Christian Academy does not discriminate on the basis of color, race, gender or national origin.

**ARTICLE 9**  
**BOARD OF DIRECTORS; OFFICERS; COMMITTEES**

1. The Board of Directors (referred to in these Bylaws as the "Board" or the "Board of Directors") shall make short and long term policy decisions affecting operations of the school. It shall establish and execute long-range goals for the school and is the body to which the chief administrative officer (referred to herein as the "Headmaster") of the school reports.

2. Powers of the Board of Directors.

- a. The Board of Directors shall be the governing body of Danville Christian Academy.
- b. The Board shall have the authority to hold meetings at such times and places as it considers proper. The Board shall not exclude the Headmaster from any meeting of the Board except when the topic relates to the Headmaster's employment contract or evaluation, or such other times as determined by a  $\frac{2}{3}$  vote of the Board present at a meeting.
- c. The Board shall be authorized to transact the business of Danville Christian Academy and to adopt whatever policies it deems necessary for the effective operation of Danville Christian Academy, provided that those policies do not conflict with these Bylaws, as amended from time to time. Without limitation of the foregoing, the Board shall govern matters involving finance, education and external relations of Danville Christian Academy. All committees shall be under the authority of the Board. The Board may delegate to administrators, other employees and agents, general or specific authority to act on behalf of Danville Christian Academy or implement its policies.
- d. The Board shall retain the right to meet in closed session when discussing personnel or pending litigation matters. The Chairperson shall make the determination when these matters exist. Any Board member may request that the Board go into closed session by making that desire known to the Chair. The Board shall determine if the minutes of the closed session are to be classified or made public.
- e. The Board shall reserve the right to devise and execute any such other measures it deems proper and expedient to the Purpose and Basic Goals/Objectives of the school.

3. Constituency of the Board of Directors. The Board shall be composed of up to fifteen (15) directors all of whom shall have full voting rights. The Headmaster, Assistant Headmaster and PTF

President-Elect shall also be members, but without voting rights.

4. Term of office. The term of office for each Board member shall be three (3) years with each year of service running concurrent with the School Year as defined in these Bylaws, September 1 - August 31. No individual may serve more than two (2) consecutive terms as a member of the Board. Any Board member not eligible for election to the Board due to this provision, shall be eligible again to serve on the Board after being off the Board for at least one School Year (September 1 - August 31), but upon election again to the Board such member shall again be subject to the two (2) consecutive term limitation.

5. Election. Individuals interested in serving as directors shall complete and submit an application to Danville Christian Academy's Board Secretary before the end of April each year. The Board shall review the application each May and elect new directors either from nominees presented by the Nominating Committee. The Board of Directors will serve as its own Nominating Committee, or from nominees presented at a board meeting held for the election of new members.

- A. The voting by the Board for new members shall be by secret ballot.
- B. A nominee must receive at least a two-thirds ( $\frac{2}{3}$ ) vote of those present at a meeting called for such purpose, where a quorum exists, to be elected as a member of the Board.
- C. The Board shall elect a Chairperson for the upcoming year at its regular June meeting. The Chairperson shall be elected by majority vote of the directors present at such meeting at which a quorum exists. The term of office shall be for one School Year and shall run from July 1 and end on June 30.
- D. To continue serving as a member of the Board, any member of the Board who has one or more biological or legally adopted children eligible for enrollment in Danville Christian Academy shall have all of their children enrolled at Danville Christian Academy unless one or more children is recommended by the school administration to be other than at Danville Christian Academy. For purposes of this provision, "child" is defined as a biological child or legally adopted child of the Board Member.
- E. If a vacancy should occur through the resignation, removal, death, or disability of a Director, the Board may elect a replacement to fill the unexpired term of that individual from nominee(s) presented by the Board of Directors in accordance with the procedures set out above. A person not eligible for election to the Board due to the two (2) consecutive term limitations may be elected to fill any such vacancy. Any member of the Board may be removed for any reason by a vote of no less than  $\frac{2}{3}$  of the election and serving Board members whether or not present at the meeting where the action is taken.
- F. Commencing in the calendar year, 2009, and continuing each and every year thereafter, no person may be nominated, appointed, or elected to serve on the Board if they are in relation to an existing voting member as defined in article 9, Constituency of the Board of Directors.

## 6. Meetings.

a. Regular meetings of the Board shall be held monthly

b. Special meetings of the Board may be called by the Chairperson at any time upon no less than three (3) days written notice to all Board members

7. Quorum. A majority (51% or one more than half) of the total Board membership shall constitute a quorum. Board action may only be taken at a meeting at which a quorum exists.

8. Attendance. Members of the Board of Directors are expected to attend all regular and special called meetings of the Board insofar as it is possible. If any member of the Board fails to attend four regular meetings in any School Year, or three regular meetings in a row whether or not in a single School Year, such member shall automatically cease to be member of the Board upon such event occurring, unless  $\frac{2}{3}$  of the remaining members of the Board present and voting at a meeting waive such automatic removal. Any Director may be removed from office or his/her term of office terminated, by  $\frac{2}{3}$  votes of the remaining Directors, whenever DCA's best interests would be served by such action.

9. Voting.

a. Manner of Voting. Voting shall be by voice vote, show of hands, or written ballot as the Chairman directs or as determined by a majority vote of the Board. All members should vote, or officially abstain on each motion. The Chairman shall vote only in the event of a tie.

b. Unanimous Voting. The Board may act by unanimous written consent without a meeting on any matter previously present at a meeting.

10. Officers. The Board of Directors shall elect from among its voting members a Chairperson, a Vice-Chairperson, a Secretary, and a Treasurer. The term of office shall be one School Year running July 1 through June 30. The election of officers shall take place during the regular June board meeting.

a. The Chairperson

i. The Chairperson shall be the presiding officer at all meetings for the Board. The Chairperson shall vote only in the event of a tie.

ii. The Chairperson shall actively advance the total program of the school. iii. The Chairperson shall perform such other duties as are necessarily incident to the office of Chairperson

iv. The Chairperson shall be an ex-officer member of all Standing Committees.

v. The Chairperson shall appoint Board members to the various committees and Shall nominate the chairpersons of each standing committee, subject to approval By the Board of each chairperson appointment.

b. The Vice-Chairperson

i. The Vice-Chairperson shall assist the Chairperson in the general conduct of The business of the Board and shall attend all Board meetings.

ii. He/she shall assume the duties of the Chairperson, in the event of the Chairperson's inability to serve or at the Chairperson's meetings.

iii. The Vice-Chairperson shall act as the Parliamentarian at all Board meetings. iv. The

Vice-Chairperson shall actively advance the total program of the school.

v. The Vice-Chairperson shall perform such other duties as are necessarily incident to the office of Vice-Chairperson.

c. The Secretary

i. The Secretary shall be responsible for keeping a correct record of all minutes and attendance of the Board of Directors and shall ensure that copies are provided for all Directors. He/She shall retain the recorded minutes in the office and shall be available for reasonable inspection during regular school hours or at other times the Board approves.

ii. The Secretary shall actively advance the total program of the school.

iii. The Secretary shall perform such other duties as are necessarily incident to the office of Secretary.

iv. The Secretary shall be appointed a substitute, by the Board Chairperson, if he/she cannot attend a meeting.

V. The position of Board Secretary was amended in July 2021 to be a paid, non voting employee of the board.

d. The Treasurer

i. The Treasurer, by virtue of his/her office shall be the chairperson of the Finance Committee.

ii. The Treasurer shall actively advance the total program of the school.

iii. The Treasurer shall perform such other duties as are necessarily incident to the office of Treasurer.

iv. The Treasurer (with the assistance of the Finance Committee) shall oversee the receipt and expenditure of all funds of Danville Christian Academy through administrative staff hired for such purpose in accordance with policies and budgets approved by the Board.

v. The Treasurer (with the assistance of the Finance Committee) shall provide oversight with regard to all financial matters and may conduct such audits and investigations into financial matters as he/she (with the Finance Committee) deems appropriate or as may be directed by the Board.

11. Standing Committees. The Standing Committees shall be: Finance, Futures & Strategic Planning, Public Relations & Advertising, Spiritual Life and Executive Committee.

a. Finance Committee This committee shall be established to recommend policies and actions to the Board regarding all school financial matters, including, without limit, the tuition assistance program, and all school legal matters. The specific responsibilities for said committees are set out in Section VII of DCA's School Board Policies.

b. Future & Strategic Planning Committee This committee shall be established to recommend policies and actions to the Board regarding long-range planning and financial development for the school, which shall include fundraising. The specific responsibilities for said committee are set out in Section VII of DCA's School Board Policies.

c. Public Relations & Advertising Committee This committee shall be established to create and expand the identity of Danville Christian Academy in Boyle and surrounding counties. The specific responsibilities for said committee are set out in Section VII of DCA's School Board Policies.

d. Spiritual Life Committee This committee shall be established to recommend policies and actions to the Board regarding spiritual life and activity of the school. The specific responsibilities for said committee are set out in Section VII of DCA's School Board Policies.

e. Executive Committee This committee shall be established with the authority to make such decisions as are necessary on an ad hoc basis on behalf of the Board of Directors until such action may be either ratified or rescinded at its next regularly scheduled meeting. The committee shall be comprised of the Chairperson, Vice-Chairperson, Secretary, and Treasurer of the DCA Board. A simple majority of the committee shall be sufficient to take such action, as the committee may deem appropriate.

## **ARTICLE 10 FISCAL YEAR/SCHOOL YEAR**

The fiscal year of Danville Christian Academy shall begin on July 1 and end on June 30 of each year. For these Bylaws and not for school calendar purposes, each "School Year" shall commence July 1 and end on June 30.

## **ARTICLE 11 STAFF**

1. All employees of Danville Christian Academy shall be professing Christians whose lives attest to that profession of faith.

2. All employees of Danville Christian Academy shall adhere to the basic precepts of historic, orthodox Christianity made visible by active membership in a local church.

3. All employees of Danville Christian Academy shall sign a statement acknowledging their support of the Purpose, the Statement of Faith, the Basic Goals/Objectives, the Theological Stance, and the Philosophy of the School.

4. All employees of Danville Christian Academy shall try to live according to the Christian standards set forth in the Holy Scripture, to support the purpose and the declarations of faith established by the school, to teach the prescribed Bible curriculum, and to cooperate in the creation of a Christian environment.

5. All employees of Danville Christian Academy shall refrain in the school from advocating a doctrine of any specific denomination for whatever reason unless such matter is addressed directly in the Statement of Faith.

6. All employees of Danville Christian Academy shall refrain from insubordination.

## **ARTICLE 12 PARLIAMENTARY GUIDE**

Robert's Rules of Order shall be consulted as a guide to govern the Board in its business procedures.

## **ARTICLE 13 AMENDMENTS**

Except as provided below, every provision of these Bylaws may be amended by an affirmative vote of no less than  $\frac{2}{3}$  of the members of the Board whether or not present at a meeting, provided that previous notice has been given to all Board members of the meeting and the proposed change in the Bylaws. Notwithstanding the preceding, the Mission (Article 2), the Vision (Article 3), Statement of Faith (Article 4), Theological Stance (Article 5), and Amendments (Article 13) as set out in these Bylaws may only be amended by a unanimous vote of all members of the Board, provided that previous notice has been given to all Board members of the meeting and the proposed change in the Bylaws. No amendment to the Bylaws may be voted upon in the same meeting in which it was presented.

**ADOPTED THE 17th DAY OF SEPTEMBER 2024 TO BE EFFECTIVE  
AS OF SEPTEMBER 2024**



