

# DANVILLE CHRISTIAN ACADEMY – BOARD MINUTES

November 26, 2019@ DCA 6:30pm

BOARD MEMBERS PRESENT: Jim Ward, Carroll Neely, Fred Sizemore, Greg Slone, Rachel Dadisman, Kelli Float and Bridgette Leines

BOARD MEMBERS ABSENT: Jay Adkins, Billy Inmon, and Jackie Feistritz

OPENING PRAYER: Fred Sizemore

- I. APPROVAL OF MINUTES: Greg Slone made the motion to accept the October 15, 2019 minutes. Mark Brunner 2nd. Motion Passed.

## II. HEADMASTER REPORT

### **Danville Christian Academy**

#### **Headmaster Report**

**11-19-2019**

1. Enrollment (2019-2020) – 216
  - Preschool 3 – 15
  - Preschool 4 – 16
  - Kindergarten – 14
  - Grade 1 – 15
  - Grade 2 – 14
  - Grade 3 – 15
  - Grade 4 – 13
  - Grade 5 – 19
  - Grade 6 – 14
  - Grade 7 – 20
  - Grade 8 – 18
  - Grade 9 – 17

Grade 10 – 10

Grade 11 – 6

Grade 12 – 10

1. Our enrollment is 216. We have added three students in the last two weeks. We lost one preschool student and currently have three students shadowing in grades 3, 5 and 8.
2. The Education Committee is currently reviewing a new policy with the Athletic Committee.
3. Assessment / Achievement Data – We will be holding a parent informational assessment meeting in the upcoming weeks.
4. The evaluation process is proceeding as scheduled for 2019-2020. Nine of sixteen formal evaluations have been completed to date.
5. Technology – We are in the process of filing a claim with our insurance to cover our damaged phone system.
6. Finance – The Finance Committee has approved Brotherhood Mutual as our insurance representative. The coverage is designed specifically for Christian organizations.  
The brick campaign has generated a total of 38.5K to date. We have received an additional 10K donation that has been deposited into the Growth and Assistance Fund. The Founder's Club is ahead of YTD budget.
7. Policy / Procedures Review – Julie Furbee will begin to transition to our efficiency analysis of all procedures, policies and financial practices.(i.e. board manual, finance, faculty/parent handbooks, dismissal, field trips, schedules, attendance...)
8. Public Relations – We are going to begin a radio campaign in Lincoln County. The package is complete with sports broadcasts.
9. Facilities – (Replace or Repair) Playground Equipment, Dumpster Doors, Floor Tiles in Foyer and Rm. 204, Lockers, School Bathroom Toilets

III. Education Committee-Rachel Dadisman

Education Committee Meeting  
11-21-19

Members Present: Kelli Float, Rachel Dadisman, Michelle Martin,  
and Carroll Neely.

Opening Prayer: Carroll Neely

A comparison was done of other Christian schools with regard to  
their policies on student athlete academic requirements.

Possible requirements for our policy were discussed.

Committee will continue to work with the Athletic Committee to  
get our student athlete academic requirement policy in place.

IV. Spiritual Life/Church Relations Committee-Carroll Neely

Devotion- Joel 2:25, 1Peter 5:8,9

Satin is on the prowl, we must be diligent in prayer.

Fred encourages everyone on the board to read 1 chapter a day out  
of

Luke during the month of December.

V. Public Relations-Billy Inmon

VI. Athletics-Greg Slone

Booster Club is being worked on.

Working with Education Committee on student athlete academic requirements.

VII. FINANCE COMMITTEE: Mark Brunner

DCA Finance Committee

Meeting Minutes

19-November-2019

Present: Mark Brunner, Fred Sizemore, Billy Inmon, Julie Furbee, Jim Ward  
Greg Slone (via telephone)

Next meeting: 26-November-2019

Agenda items:

1. **October performance to budget:** Title II monies received. These monies offset unfavorable Technology expense from additional Chromebook purchase. Overall, very close to a break-even month.
2. **Year to date performance to budget:** Timing of tuition and enrollment fees will remain unfavorable until 4<sup>th</sup> quarter. Current unfavorable income is ameliorated by unbudgeted donation income.
3. **Insurance quotes received:** Brotherhood Mutual extended competitive policy quote, which included 1.5M higher coverage amount, and additional coverage for the board, religious liabilities, and student accident insurance. Overall, no change in cost, but with several coverage extensions and higher covered amount.
  - a. Finance committee voted to change insurance coverage to Brotherhood Mutual. Motion by Fred Sizemore, second by Billy Inmon, none opposed or abstained.
  - b. With the change in insurance, there is expectation that facility rentees observe our Christian principles and organizational policies.
4. **Financial aid:**
  - a. Four applicants reviewed, as the third party administrator did not have accurate applicant personal financial information (Expatriates returning to US, change in finances since last year).
  - b. I-20 tuition aid procedures to be developed.
5. **FACTS management delinquencies:** No concerns
6. **Meeting schedule:** In our current phase of growth, the Finance committee continues to meet monthly. Meeting schedule changed to 5:30 PM on day of school board meeting.

VIII. FUTURES/STRATEGIC PLANNING: Billy Inmon

Included with PR

IX. TECHNOLOGY COMMITTEE: Working on getting phone system taken care of with insurance.

X. FACILITY COMMITTEE: Jay Adkins

XI. OLD BUSINESS: Fred Sizemore

XII. NEW BUSINESS: Fred Sizemore

XIII. CHAIR COMMENTS:

Satan is working on us now with our growth and momentum - we must guard against it.

We need to get involvement from parents on our committees. Committee heads are to ask 3 people to serve on your committee.

5 year growth plan for school is amazing!

XIV. PRAISES AND CONCERNS:

Praises:	Concerns:
Enrollment	Enrollment
Meals of Hope	Mission Trip
Mr. Ward	
Committees working together	

CLOSING PRAYER: Kelli Float

NEXT MEETING DATE: Tuesday, December 17, 2019 6:30pm @ DCA

Respectfully submitted,  
Rachel Dadisman

