

## DANVILLE CHRISTIAN ACADEMY – BOARD MINUTES

February 15, 2022 @ DCA 6:30p.m.

BOARD MEMBERS PRESENT: Jim Ward, Carroll Neely, Billy Inmon, Greg Slone, Rachel Dadisman, Kelli Float, Mark Brunner, Gary Brown, Jay Adkins and Michael Johnson

Also Present:

Kim McCowan

Gwen Ladd

Crimson Claycomb

BOARD MEMBERS ABSENT: Billy Inmon

OPENING PRAYER: Gary Brown

- I. APPROVAL OF MINUTES: Mark Brunner made the motion to accept the minutes from the 1-25-22 meeting. Kelli Float 2nd the motion. Motion carried.

Mrs. Crimson Claycomb, with Kendyl and Friends , presented plans for an all-inclusive center that is to be built across from DCA.

- II. HEADMASTER REPORT: Mr. Ward

**Danville Christian Academy**

**Headmaster Report**

**2-15-2022**

**2022-2023 School Year Enrollment**

**As of 11 AM today.**

## Enrollment Status Summary

	Total	In Process	Finished	% Finished
<b>Returning Students</b>	<u>265</u>	<u>231</u>	<u>34</u>	12%
<b>New Accepted Students</b>	<u>0</u>	<u>0</u>	<u>0</u>	0%
<b>Total</b>	265	231	34	12%

1. Enrollment (2021-2022) – 275

- Preschool 3 – 15
- Preschool 4 – 32
- Kindergarten – 22
- Grade 1 – 13
- Grade 2 – 20
- Grade 3 – 19
- Grade 4 – 23
- Grade 5 – 17
- Grade 6 – 19
- Grade 7 – 17
- Grade 8 – 19
- Grade 9 – 16
- Grade 10 – 14
- Grade 11 – 20
- Grade 12 – 9

2. Spiritual Life – ACSI Worldwide Day of Prayer February 15, 2022.

The DCA High School Mission Trip will be May 23-26, 2022. We would like to support a family in Mayfield.

3. Education Committee – Graduation will be held on May 21, 2022. A draft master schedule is being worked on for the 2022-23 school year. Chorus, ROTC, Multimedia, and Animal Science may be added to our course offerings. The Cognia Audit Report should be

released within the next week so that we may determine our accreditation status.

4. Finance – CFR Loans – The CFR Loan has been sent to the finance committee members emails for signatures.
5. Athletics – District Tournament Play, Recognition banners for the gym, Booster Club Summer Planning
6. Public Relations & Futures – Concessions/Weightlifting Building is complete with the exception of electric and weightlifting equipment.
7. Facilities – Planning for an extra kindergarten classroom is a priority need for next year.

Needs: Playground Equipment - PTF has led a fundraiser and has raised 35K for new playground equipment. We have replaced all security lights on the north side of the building. The security lights on the south side also have to be replaced. We have replaced 4/12 toilets, Parking Lot beside the Gym.

III. Education Committee-Kelli Float

IV. Spiritual Life-Carroll Neely

Today was the ACSI Day of Prayer, which our students participated in.

V. Public Relations-Billy Inmon

VI. Athletics-Jay Adkins

VII. FINANCE COMMITTEE: Mark Brunner

Our refinance loan is closing which will be expanding our equity. Budget is spot on.

# DCA Finance Committee

## Meeting Minutes

15-February-2022 Call to order 5:43 PM, adjourned 6:25 PM.

Present: Mark Brunner, Julie Furbee, Jim Ward, Gary Brown,  
Greg Slone, Kelli Float, Fred Sizemore, Michael Jon Johnson

Absent: Billy Inmon

Next meeting: One month, at 5:30 PM on day of school board meeting.

### Agenda items:

1. **January '21 performance to budget:** Net income unfavorable 53.7K. Income unfavorable 42.3K. Tuition unfavorable 41.6K, largely from timing (significant portion of tuition income was received prior to January). Athletic income unfavorable 13.7K. Donations favorable 12.9K. Expenses unfavorable 11.3K, with largest contribution from athletic expenses (more games).
2. **Year to date performance to budget:** YTD net income favorable 8.6K. YTD income favorable 3K; tuition and donations have offset unfavorable athletic income. YTD athletic income unfavorable 56.6K. Plan to adjust next year's athletics budget. YTD expenses favorable 5.5K. We are awaiting Title II funds (conversation ongoing) to offset membership fees.
3. **Second PPP loan forgiveness documents:** Billy Inmon to obtain from bank.
4. **Parking lot proposal:** Need plan from Futures Committee and obtain estimates.
5. **CFR loan status:** Board members need to sign electronically to finalize the loan.
6. **Budget planning 2022-2023:** Plan to create a facilities budget. Awaiting details from athletics, PR, and futures.
7. **Strategic planning action items:**
  - a. Current planning action items reviewed.
    - i. Continue to monitor income, particularly Athletics.
    - ii. Stewardship of budget remains on target.
    - iii. Updating Fiscal Management Policies is near complete. Partnership Policy in development.
    - iv. Increasing cash on hand for future expansion in process. Loan refinance with cash-back signed 12/15/21. Need e-signatures from board members to finalize.

Respectfully submitted,

Mark Brunner

VIII. FUTURES/STRATEGIC PLANNING: Billy Inmon

IX. TECHNOLOGY COMMITTEE: Jay Adkins

X FACILITY COMMITTEE: Jay Adkins

We are expecting the new playground equipment to be installed during spring break.

XI. OLD BUSINESS: Greg Slone

Mark Brunner made the motion to accept the amended December 2021 board minutes. Gary Brown 2nd the motion. Motion carried.

XII. NEW BUSINESS: Greg Slone

Jay Adkins made the motion to postpone the reading of the student health policy section. Gary Brown 2nd. Motion carried.

XIII. CHAIR COMMENTS:

XIV. PRAISES AND CONCERNS:

Praises:

Kendyl and Friends  
Re-enrollment

Concerns:

Deborah

CLOSING PRAYER: Jay Adkins

Carroll Neely made the motion to adjourn. Mark Brunner 2nd. Motion carried.

NEXT MEETING DATE: Tuesday, March 15, 2022 6:30pm @ DCA

Respectfully Submitted,

Rachel Dadisman  
Board Secretary

